

Car Park Order 2025	
Executive Summary	The proposed car parking charges for 2025 were agreed at Full Council on 20 November 2024. A new car parking order, consolidating the existing orders as well as introducing new charges has been advertised. The closing date for objections was 22 January 2025. In all 1 objections/comments was received.
Options considered	<ol style="list-style-type: none"> 1. Introduce the car parking order 2025. 2. Continue with the current car parking order
Consultation(s)	The period for public objections ran from 19 December 24 to 22 January 2025. The order was made available via our website with hard copies at the Cromer and Fakenham offices. The notice of proposals was advertised in the North Norfolk News on 19 December 2024 and also displayed on every car park.
Recommendations	<ol style="list-style-type: none"> 1. That the Council introduces the car parking order 2025 (as advertised) on Monday 07 April 2025. 2. That the Council considers it is appropriate to make the order without modification.
Reasons for recommendations	Car parking income represents a significant income source to the Council and as such has a substantial contribution to make to the Council's long term financial sustainability. The objections do not constitute substantive reasons for not bringing the order into force.
Background papers	Report to Full Council on 20 November 2024

Wards affected	All
Cabinet member(s)	Cllr Shires PFH Finance
Contact Officer	Glenn Durrant Glenn.durrant@north-norfolk.gov.uk

Links to key documents:	
Corporate Plan:	The provision of car parking facilities directly supports a wide variety of economic and social activities within the district.
Medium Term Financial Strategy (MTFS)	Income raised from car parking is a significant funding stream for the Council and this will continue to be factored in as such when formulating the MTFS.
Council Policies & Strategies	

Corporate Governance:	
Is this a key decision	Yes
Has the public interest test been applied	N/A
Details of any previous decision(s) on this matter	<p>Car Park Fees and Charges</p> <ul style="list-style-type: none"> a. Fees for the Council's Standard Car Parks be increased by 10p per hour, 20p per hour for Resort Car Parks, and 30p for the Coastal Car Parks. b. No Evening or Seasonal Charges be introduced at this time. c. Season Ticket prices be increased in line with inflation. d. Coach Car Parking Charges be increased £2.50 hr / £13 for 24hr. No weekly charge to be introduced at this time. e. 3hrs Car Parking be offered for leisure users at Victory Leisure Centre. Hornbeam Road (North Walsham) to be as standard but charged via app only with permit holders also having usage. f. Beach Road and Gold Park (Mundesley) be re classified as a Resort Car Park. g. To proceed with consultation on the updated Off-Street Parking Places Order. h. Car Parking fees and charges be reviewed again in 2025/2026

1. Introduction & Background

- 1.1. Cabinet recommended the revised car parking charges for 2025/26 at the meeting on 04 November 2024 and Full Council approved these on 20 November 2024. Subsequently, the legal process of preparing and advertising the order took place. This order revokes all previous Off-street Parking places orders.
- 1.2. The statutory process for making a Car Parking Order requires a local authority to allow at least 21 days for any person to make a written representation to the draft proposals and to place the proposed order on deposit for public inspection during the objection period. At the end of the consultation period, a Council's duty is to 'consider all representations duly made and not withdrawn' and before making the final order a local authority may modify the order in consequence of the objections. This report provides Members with a summary of the objections.

2. Representations

- 2.1. The period for public objections ran from 19 December 2024 to 22 January 2025. The order was made available via our website with hard copies at the

Cromer and Fakenham offices. The notice of proposals was advertised in the North Norfolk News on 19th December and also displayed on every car park. In total 1 representation was received.

2.2. Of the individual objections/comments;

- 1 was objecting to large increases in charges happening this year rather than being spread over multiple years.

3. Corporate Priorities

- 3.1. The proposals contained within this report directly contribute towards the “A Strong, Responsible and Accountable” element of the Corporate Plan.
- 3.2. This proposal directly links with the objective under maximising opportunities - Reviewing our parking management contract to ensure we are realising all opportunities to generate revenue from these assets
- 3.3. The Council has the opportunity to generate additional income whilst at the same time considering the expansion and/or acquisition of new car parks which would further increase this opportunity.
- 3.4. This area represents a fundamental external income stream for the Council and as such can contribute significantly to helping sustain the Council’s medium term financial position.

4. Financial and Resource Implications

- 4.1. These proposed changes are anticipated to generate in the region of £470,000 additional income per annum. A budget of £20,000 was established as part of the previous report to cover the cost of implementing the changes to the current charges to include new signage and installation, advertising of the CPO, car park leaflets and reprogramming of the car park machines.

Comments from the S151 Officer:

The S151 Officer (or member of the Finance team on their behalf) will complete this section.

5. Legal Implications

- 5.1. As outlined above, the statutory process for making a Car Parking Order requires a local authority to allow at least 21 days for any person to make a written representation to the draft proposals and to place the proposed order on deposit for public inspection during the objection period.
- 5.2. The Council has advertised the consultation within the local press and has a section of the internet to support the provision of consultation responses.
- 5.3. At the end of the consultation period, a Council’s duty is to ‘consider all representations duly made and not withdrawn’ and before making the final order a local authority may modify the order in consequence of the objections. This report provides Members with a summary of the objections.

5.4. The Council's legal team have been involved throughout the CPO process.

Comments from the Monitoring Officer

The Monitoring Officer (or member of the Legal team on behalf of the MO) will complete this section. They will outline any legal advice provided.

6. Risks

6.1. There is a financial risk to the Council if the new charging regime is not introduced on 7th April 2025 and would see the loss of potential additional income. Members should however note that it is possible to delay the making of an order for up to two years from the start of the objection period.

7. Net Zero Target

7.1. The works will be undertaken in accordance with relevant Council policies.

8. Equality, Diversity & Inclusion

8.1. There are no direct equality and diversity issues or sustainability issues arising from the car parking order although parking in towns has wider implications in relation to accessibility.

9. Community Safety issues

9.1. There are no issues relating to community safety arising from this car park order.

Conclusion and Recommendations

The objections received do not raise substantive reasons for not introducing the car parking order.

It is therefore recommended that:

- That the Council introduces the car parking order (as advertised) on Monday 7th April 2025.
- That the Council considers it is appropriate to make the order without modification.

Comments following consultation

I think the increase should happen over a at least 2 years rather than all at once

